

# Carol Apczynski

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## Experience

<b><i>Financial Compliance on Contract to the Michigan Film Office</i></b>	Oct. 2015 – Dec. 2016
<b><i>Financial Compliance Specialist for the Michigan Film Office</i></b>	Feb. 2012 – Sept. 2015
<b><i>Production Accountant</i></b>	
“Gold Rush”, 10 Episodes, Digital Air, LLC	Nov 2015 – Dec 2015
“Detroit Winter”, Shady Lady Productions	Dec. 2011
“The Littlest Angel”, Littlest Angel, LLC.	Oct. 2010 – Jan. 2011
<b><i>1<sup>st</sup> Assistant Accountant</i></b>	
“Detroiters” – Season 1; Episodes 2-10, Central Productions, LLC	June 2016 – Sept. 2016
<b><i>Second Assistant Accountant</i></b>	
“Oz: The Great and Powerful”, Emerald City Films, Inc.	May 2011 – Feb. 2012
“Ides of March”, Ides of March Films, Inc.	Jan. 2011 – April 2011
“30 Minutes or Less”, Major Tan, LLC.	June 2010 – Oct. 2010
<b><i>Post Production Accountant:</i></b>	
“Master Class”, Master Class, LLC.	Jan. 2010 – Mar. 2010
“The Genesis Code”, Genesis Productions, LLC.	Nov. 2009 – Mar. 2009

## References

Tom Udell, Production Controller; “Oz”; 323-540-4502; [udell@ubet.net](mailto:udell@ubet.net)  
Merrilee Reynolds, Production Accountant; “Oz”; [merrileedale@yahoo.com](mailto:merrileedale@yahoo.com)  
Sherry Sirmons, 1<sup>st</sup> Assistant Accountant; “Oz”, “30 Minutes”; 407-230-4705; [sherrysirmons@gmail.com](mailto:sherrysirmons@gmail.com)  
Cheryl Kurk, Production Accountant; “Ides of March”, 626-429-8050; [cherylkurk@aol.com](mailto:cherylkurk@aol.com)  
Peter Wentzel, Dir. of Finance, MRC; “30 Minutes or Less”; [pwentzel@mrstudios.com](mailto:pwentzel@mrstudios.com)  
Jude Walko, Executive Producer, “Gold Rush”; [judeswalko@hotmail.com](mailto:judeswalko@hotmail.com)  
Jerry Zandstra, VP American Saga Productions; “Genesis Code”; 616-550-6209; [jerry@jerryzandstra.com](mailto:jerry@jerryzandstra.com)

## Relevant Skills

- Prepared cost reports, requested funding, worked with bond agent, and managed cash flows.
- Entered and posted invoices, petty cash, manual checks, bank fees, and debit/credit/Pcard charges.
- Wrote, reviewed, and posted journal entries, reconciled bank accounts, prepared annual 1099's.
- Established accounts with vendors, issued purchase orders, and approved invoices for payment.
- Prepared payroll for talent (SAG) and crew
- Reconciled \$63 million payroll between Cast & Crew Payroll Reports and incentive coded G/L.
- Reviewed Applications, Budgets, and requests for Michigan Film Incentive Payments & Tax Credits

## Software Proficiencies

Cast & Crew PSL3, EP Vista, EP Global Vista, Ease, Showbiz SAG Timecards, EP Movie Magic Budgeting, Word, Excel, Outlook

## Training & Education

**John Gaskin Productions; Instructed by John Gaskin; Ph. (416) 224-5075; [gaskin.john@gmail.com](mailto:gaskin.john@gmail.com):**

- Film Production Accountants (101)
- Film Production: US Payroll
- Film Accounting 101, Parts 1 & 2
- Movie Magic Workshop

**S3; Instructed by Sandy Sfeir; [angelfuzz1@hotmail.com](mailto:angelfuzz1@hotmail.com):**

- Introduction to Film Industry Production Accounting 40 Hours (Non CPE) October 2009

**MBA:** University of Michigan, Ann Arbor, Michigan

**BA in Accounting:** Michigan State University, East Lansing, Michigan

***Presented “Accounting for the Michigan Film Production Incentive” for the Michigan Association of CPA’s***